



**CITY OF KENORA STANDING COMMITTEES
M E E T I N G A G E N D A**

**EMERGENCY SERVICES
FINANCE & ADMINISTRATION
COMMUNITY SERVICES
OPERATIONS**

Monday, September 14, 2009

3:30 p.m. to 6:30 p.m.

City Hall Council Chambers

EMERGENCY SERVICES COMMITTEE AGENDA

Councillor C. Drinkwalter – Chair

Vacant – Vice-Chair

Councillor C. VanWalleghem – Member

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its September 21, 2009, Meeting:

- An amendment to the 2009 Operating & Capital Budget, to authorize the construction of a new Emergency Services Facility in the amount of \$5,900,000, plus applicable project management fees, less any applicable funding, to be financed through a long term debt issuance.*

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

C. CONFIRMATION OF MINUTES

THAT the Minutes of the last regular meetings held August 4, 2009 be confirmed as written and filed.

D. STANDING COMMITTEE DEPUTATIONS:-

N/A

E. REPORTS:

<i>COUNCILLOR C. DRINKWALTER, CHAIR</i>		
NO.	REPORT SUBJECT	DISPOSITION

1.	Emergency Service Facility - Tender Evaluation
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RECOMMENDATION:

THAT the following tenders for the supply and delivery of the construction of one Emergency Services Facility, be received:-

1. Finn Way General Contractor- \$6,920,000
2. Jarnel Contracting Ltd.- \$6,390,000 and

THAT negotiations were conducted between the City and the lowest bidder to reduce the total amount of the contract; and

THAT the reduced tender of Jarnel Contracting Ltd., in the amount of \$5,900,000 be hereby accepted; and

THAT Council of the City of Kenora gives three readings to a by-law to authorize entering into a standard stipulated sum contract with Jarnel Contracting Ltd. to a maximum of \$5,900,000 all inclusive for the Emergency Services Facility; and

THAT in accordance with the Notice By-Law 144-2007, public notice is hereby given that Council intends to amend its 2009 Operating & Capital Budget at its September 21, 2009 meeting, to authorize the construction of a new Emergency Services Facility in the amount of \$5,900,000, plus applicable project management fees, less any applicable funding, to be financed through a long term debt issuance; and further

THAT Council give three readings to a by-law to amend the 2009 budget for this purpose.

OTHER BUSINESS

NEXT MEETING

- **Tuesday, October 13, 2009.**



FINANCE & ADMINISTRATION COMMITTEE AGENDA

*Councillor R. McMillan – Chair
Councillor D. McCann – Vice-Chair
Councillor W. Cuthbert – Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its September 21, 2009, Meeting:

- *An amendment to the 2009 Operating & Capital Budget to issue debentures in the amount of \$1,038,502.00 to offset the cost of funding the Norman Park Transportation Centre Project;*
- *An amendment to the 2009 Operating & Capital Budget to issue debentures in the amount of \$2,333,334.00 to offset the cost of funding the Highway 17 Gateway Rehabilitation Project.*

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today’s Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

C. MOTION - CONFIRMATION OF MINUTES

THAT the Minutes of the last regular meetings held August 4, 2009 be confirmed as written and filed.

D. REPORTS:

COUNCILLOR R. McMILLAN, CHAIR

NO.	REPORT SUBJECT	DISPOSITION
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1. Animal Welfare Advisory Committee

RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a bylaw to establish terms of reference for an Animal Advisory Committee to provide advice and direction to City Council on a wide range of animal welfare matters; and

THAT the following individuals be appointed to this Committee:

- Wendy Cuthbert, City Council representative
- David McCann, City Council representative
- Rory McMillan, City Council representative alternate
- Chris Madison, It’s a Dog’s Life
- Chris Rogers , Rescue North
- Celynn Alcock, Cat Shelter
- Celia Christensen, Kenora Veterinary Clinic; and

THAT a request for a representative from the public-at-large be advertised for appointment to this Committee; and further

That Councillor Wendy Cuthbert be appointed as Chair to the Committee in accordance with the terms of reference.

2. Northwestern Ontario Sports Hall of Fame - Dinner

RECOMMENDATION:

THAT authorization be hereby given for an advertising donation in the amount of \$250.00 to the Northwestern Ontario Sports Hall of Fame in conjunction with its Annual Induction Dinner taking place Saturday, September 26, 2009 in Thunder Bay.

3. Build Canada Fund – Intake 2 Discovery Centre #28078

RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a bylaw to ratify an agreement with Her Majesty the Queen as represented by the Minister of Energy and Infrastructure and the Minister of Agriculture, Food and Rural Affairs under the Build Canada – Intake 2 Fund – Communities Component for funding the Norman Park Transportation Centre; and

THAT the Mayor and Chief Administrative Officer be hereby authorized to execute the Contribution Agreement; and

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Operating & Capital Budget at its September 21, 2009 meeting and to issue debentures in the amount of \$1,038,502.00 to offset the cost of this project; and further

THAT Council give three readings to a by-law to amend the 2009 budget for this purpose.

4. Infrastructure Stimulus Fund Contribution – Hwy 17 Gateway

RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a bylaw to ratify an agreement with Her Majesty the Queen as represented by the Minister of Energy and Infrastructure and the Minister of Agriculture, Food and Rural Affairs under the Infrastructure Stimulus Fund Contribution Agreement for funding Highway 17 Gateway Rehabilitation Project; and

THAT the Mayor and Chief Administrative Officer be hereby authorized to execute the Contribution agreement; and

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Operating & Capital Budget at its September 21, 2009 meeting, to issue debentures in the amount of \$2,333,334 to offset the cost of this capital project; and further

THAT Council give three readings to a by-law to amend the 2009 budget for this purpose.

5. Rest Breaks Policy

RECOMMENDATION:

THAT Council of the City of Kenora hereby approves the new Human Resources Rest Breaks Policy #HR – 2-16; and further

THAT three readings be given to a by-law for this purpose.

6. Fall Session with Fred Dean – Serving on Committees

October 8 @ 1:30 p.m. – Best Western Lakeside Inn

7. Vacancy on Council/Committee Replacements

RECOMMENDATION:

WHEREAS pursuant to Section 263(1) of the Municipal Act, the Council of the City of Kenora has opted to appoint a new Councillor to fill the vacancy left by the July 31 resignation of Andrew Poirier; and

WHEREAS public notices were advertised in the community, seeking applications to fill this vacancy within sixty (60) days of the seat being declared vacant by Council; and

WHEREAS nine (9) qualified municipal electors responded to the advertisement, indicating their interest for the Councillor appointment;

THEREFORE BE IT RESOLVED THAT the Council of the City of Kenora hereby appoints _____ to fill the vacant Councillor seat subject to acceptance of this position, to hold office for the remainder of the current Council term pursuant to Section 264 of the Municipal Act; and

BE IT RESOLVED THAT three readings be given to a by-law for this purpose; and

BE IT RESOLVED THAT _____ shall be appointed to the following Committee positions left vacant as a result of Andrew Poirier’s resignation:-

- Chair** of the Utilities & Communications Committee
- Vice-Chair** of the Emergency Services Committee
- Member** of the Operations Committee
- Member** on the Audit Committee
- Member** on the Kenora Hydro Board of Directors; and further

BE IT RESOLVED THAT the term of these appointments shall be to November 30, 2010.

8. Retail Business Holidays Act, etc. – Public Meeting

RECOMMENDATION:

THAT further to Council adopting Resolution #6 dated May 19, 2009 regarding “Family Day” as an exemption under the maintenance and development of tourism by-law, approval is hereby given for the following holidays to be included in the new by-law:

- New Year’s Day
 - Family Day
 - Victoria Day
 - Canada Day
 - Labour Day
- Thanksgiving Day; and further

THAT in keeping with legislative requirements, notice is hereby given that Council will hold a public meeting at 4:30 p.m. on Monday, November 16, 2009 in Council Chambers in respect of the proposed by-law to be adopted November 16, 2009 and which is expected to take effect December 16, 2009.

9. Intelligent Community Forum Alumni Association

RECOMMENDATION:

WHEREAS the City of Kenora was selected as one of the 'Smart 21' for 2009 by the Intelligent Community Forum; and

WHEREAS the Intelligent Community Forum is currently developing the world's first Association of Intelligent Communities; and

WHEREAS the Intelligent Community Forum has approached the City of Kenora to sign a memorandum of understanding to express support for the formation of this Association, including the City of Kenora's commitment to the goals and activities as set out within that memorandum of understanding;

NOW THEREFORE BE IT RESOLVED THAT the Mayor hereby be authorized to sign the memorandum of understanding expressing support for the formation of an Alumni Association of the Intelligent Community Forum.

10. Cuts to VIA Service across Northern Ontario on CN Line
Resolution/Letter of Support

11. Proposed Fee-for-Carriage Tax – Television Services

12. Gym Access – Northern Ontario Medical Students
(Councillor McMillan)

OTHER BUSINESS

ITEMS ON HOLD:

- **Draft Policy - Political Contributions**
- **NWHU Mandatory Programs**
- **Endorsation of Resolution – GTA Countryside – Free/Fair Trade**
- **City Hall Roof Replacement**
- **Day of the Honey Bee declaration**

NEXT MEETING

- **Tuesday, October 13, 2009.**



COMMUNITY SERVICES COMMITTEE AGENDA

*Councillor C. Van Wallegghem – Chair
Councillor C. Drinkwalter – Vice-Chair
Councillor R. McMillan - Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144 -2007

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance

C. MOTION - CONFIRMATION OF MINUTES

THAT the Minutes from the last regular meeting held August 4, 2009 be confirmed as written and filed.

D. REPORTS:

COUNCILLOR C. VAN WALLEGHEM, CHAIR

NO.	REPORT SUBJECT	DISPOSITION
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1.	Agreement - Recreation Facility Analysis
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RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a by-law to ratify an agreement with Scatliff + Miller + Murray Inc. and Jharper & Associates to undertake a recreational review and analysis in the amount of \$50,000.00 as set out in the proposal accepted by Council at its July 13, 2009 meeting.

2.	Concession RFP
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RECOMMENDATION:

THAT the following request for proposals for the Kenora Recreation Concession be received:

Company/ Supplier Name	Monthly Lease Amount
On Deck Fries	\$650.00
Derrick Lamarche & Barbra Leighton	\$500.00; and

THAT the proposals received be hereby rejected for Food and Beverage Services at the Kenora Recreation Centre; and further

THAT authorization is hereby given for the City of Kenora, through the Recreation Services Department shall operate the Kenora Recreation Centre Concession for the 2009-2010 Season.

3.	Kenora Rotary New Year's Eve Event
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RECOMMENDATION:

THAT approval be given for the Kenora Recreation Centre to remain open from 4:00 pm to 8:00 .m. December 31st, 2009 for families and individuals to participate in recreation on the New Year's Eve Statutory Holiday; and further

THAT all costs for this day will be covered by the Kenora Rotary Club.

4. Jaffray Melick Arena – Lease Agreement Renewal

RECOMMENDATION:

THAT Council of the City of Kenora hereby approves extending the existing lease with the Jaffray Melick Arena Committee for an additional eight (8) months commencing November 1, 2009; and further

THAT By-law Number 164-2004 be and is hereby repealed.

5. City of Stratford “Hockey Day in Canada” Invitation
(Councillor Van Wallegghem)

OTHER BUSINESS

ITEMS ON HOLD

- Pool Wages

NEXT MEETING

- **Tuesday, October 13, 2009.**



OPERATIONS STANDING COMMITTEE AGENDA

*Councillor D. McCann – Chair
Councillor W. Cuthbert – Vice-Chair
Vacant - Member*

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007, Council intends to approve the following at its September 21, 2009 Meeting:

- *An amendment to reallocate funds under the 2009 Municipal Capital Budget for an additional budget request in the amount of \$5,000.00 to complete landscaping works at the site of the new Columbarium;*
- *An amendment to reallocate funds under the 2009 Municipal Capital Budget for an additional budget request to be funded through the reallocation of \$60,000.00 from the unused Roads allocation;*
- *An amendment to reallocate funds under the 2009 Water & Sewer Capital Budget for an additional request to be funded through the reallocation of \$5,000.00 from the Spare Grinder Pump allocation;*
- *An amendment to reallocate funds under the 2009 Municipal Capital Budget for an additional budget request in the amount of \$45,407.40 for the purchase a Sidewalk Plough.*

B. DECLARATION OF PECUNIARY INTEREST

- 1) On Today’s Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

C. MOTION - CONFIRMATION OF MINUTES

THAT the Minutes from the last regular meeting held August 4, 2009 be confirmed as written and filed.

COUNCILLOR D. MCCANN - CHAIR

NO.	REPORT SUBJECT	DISPOSITION
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1. Solid Waste Review

RECOMMENDATION:

THAT authorization be hereby given for the City of Kenora to proceed with haulage of municipal waste to the Kenora Area Landfill Site by November 1, 2009.

2. 2009 Capital Budget Adjustments

THAT the following Capital Budget Adjustment recommendations, be hereby approved to complete Capital works and purchase equipment for 2009:-

2a) RECOMMENDATION:

THAT Council hereby authorizes an additional budget request in the amount of \$5,000.00 be hereby approved to complete landscaping works at the site of the new Columbarium; and

THAT Council hereby authorizes the additional request to be funded through the reallocation of \$5,000.00 from the Cemetery Road and Culvert Repair project approved under the 2009 Capital Budget; and

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Capital Budget at its September 21, 2009; and further

THAT Council hereby gives three readings to a by-law to amend the 2009 budget for this purpose.

2b) RECOMMENDATION:

THAT Council hereby authorizes an additional budget request in the amount of \$60,000.00 be hereby approved to complete associated sidewalk works, a pedestrian handrail, vehicle guardrail and asphalt patching; and

THAT Council hereby authorizes the additional request to be funded through the reallocation of \$60,000.00 from the unused Roads allocation approved under the 2009 Capital Budget; and

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Capital Budget at its September 21, 2009 meeting; and further

THAT Council hereby gives three readings to a by-law to amend the 2009 budget for this purpose.

2c) RECOMMENDATION:

THAT Council hereby authorizes an additional budget request in the amount of \$5,000.00 be hereby approved for the purchase of a new pipe camera to televise sanitary sewers; and

THAT Council hereby authorizes the additional request to be funded through the reallocation of \$5,000.00 from the Spare Grinder Pump allocation approved under the 2009 Water & Sewer Capital Budget; and

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Water & Sewer Capital Budget at its September 21, 2009 meeting; and further

THAT Council hereby gives three readings to a by-law to amend the 2009 budget for this purpose.

2d) RECOMMENDATION:

THAT Council hereby authorizes an additional budget request in the amount of \$45,407.40 be hereby approved to purchase a Sidewalk Plough; and

THAT Council hereby authorizes the additional request to be funded through the reallocation of \$28,000.00 from the Engineering Van approved under the 2009 Capital Budget as funds are

not required as a unit was transferred from the Kenora Police Service and \$17,407.40 to be funded through an offsetting appropriation from the Equipment Reserve Fund; and

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Capital Budget and its Five Year Capital Budget at its September 21, 2009 meeting; and further

THAT Council hereby gives three readings to a by-law to amend the budgets for this purpose.

3. Traffic By-law Amendment – No Parking/Tow Away 1st Ave So.

RECOMMENDATION:

THAT the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following amendment to Schedule "B" – No Parking Area – Tow Away Zone – 1st Avenue South.

AMEND:

<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> SIDE	<u>Column 4</u> TIME
1 st Avenue South	From 5 th Street South southerly for 123 metres	East	Anytime

TO READ:

<u>Column 1</u> STREET/HIGHWAY	<u>Column 2</u> LOCATION	<u>Column 3</u> SIDE	<u>Column 4</u> TIME
1 st Avenue South	From 5 th Street South southerly for 138 metres	East	Anytime

4. Traffic By-law Amendment – Matheson St. So. @ McClellan Ave.

RECOMMENDATION:

THAT the City of Kenora Traffic Regulation By-law 127-2001 be amended to include the following addition to Schedule P "Yield Intersections" at McClellan Avenue and Matheson Street South.

Schedule "P" Yield Intersections

Add:

<u>Column 1</u> FACING TRAFFIC	<u>Column 2</u> INTERSECTION
Matheson Street South and McClellan Avenue	East bound on McClellan Avenue

OTHER BUSINESS

- **Video Cameras – Discussion** (Councillor McCann)

NEXT MEETING

- **Tuesday, October 13, 2009**

ADJOURNMENT

THAT this meeting be now declared closed at ____ p.m.;